

INFORMATION BOOKLET
FOR
TEACHING AND OTHER ACADEMIC POSTS

EMPLOYMENT NOTIFICATION
NO.50/2018
DATED: 16.07.2018



مولانا آزاد نیشنل اردو یونیورسٹی
MAULANA AZAD NATIONAL URDU UNIVERSITY

(A Central University established by an Act of Parliament in 1998)

Gachibowli, Hyderabad – 500 032

(Accredited "A" Grade by NAAC)



**Information Booklet in respect of Teaching & Other Academic posts notified vide
 Employment Notification No.50/2018 dated 16.07.2018**

The University invites applications for the following Teaching & Other Academic posts for various Departments, Centers, Colleges of Teacher Education (CTEs) under School of Education & Training and newly established Polytechnics located at Kadappa (A.P.) and Cuttack (Odisha), etc.:-

(1) School of Education & Training, Hyderabad and Colleges of Teacher Education*

Sl. No.	Name of the Post	Specialization	No. of Posts
01.	Professor/ Principal	Perspectives in Education/Pedagogy	03 (UR)
02.	Associate Professor	Perspectives in Education with Philosophy or Sociology or Psychology	02 (UR)
03.	Assistant Professor	Perspectives in Education with Philosophy or Sociology or Psychology	02 (UR)
04.	Assistant Professor	Physical Education	01 (UR)

* for CTEs located at Asansol, Aurangabad, Bhopal, Bidar, Darbhanga, Sambhal, Nuh (Haryana) & Srinagar (J&K).

(2) Departments under the School of Sciences, School of Computer Science and Information Technology, School of Arts & Social Sciences & School of Languages, Linguistics & Indology and Satellite Campuses at Lucknow, Budgam (J&K)

S.No.	Name of the Post	Department	No. of posts
01.	Professor	Physics	01 (UR)
02.	Professor	Chemistry	01 (UR)
03.	Professor	Islamic Studies	01 (UR)
04.	Associate Professor	Mathematics	01 (UR)
05.	Associate Professor	Computer Science & Information Technology	01 (UR)
06.	Associate Professor	English	01 (UR)
07.	Associate Professor	Political Science	01 (UR)
08.	Assistant Professor	Economics	02 (UR)
09.	Assistant Professor	Sociology * lien vacancy	01 (UR)*
10.	Assistant Professor	Mathematics	01 (UR)

(3) Polytechnics (located at Hyderabad, Bangalore, Darbhanga, Kadapa & Cuttack)

S.No.	Name of the post	Specialization	No. of posts
01.	Associate Professor	Civil Engineering	01 (UR)
02.	Associate Professor	Mechanical Engineering	01 (UR)
03.	Associate Professor	Electrical & Electronics Engineering	01 (UR)
04.	Associate Professor	Automobile Engineering	01 (UR)
05.	Assistant Professor	Electrical & Electronics Engineering	01 (UR)
06.	Assistant Professor	Civil Engineering	01 (UR)
07.	Assistant Professor	Mechanical Engineering	01 (UR)
08.	Assistant Professor	Automobile Engineering	01 (UR)

Note: Initial posting for posts at S.No. 1 to 8 shall be at the newly established Polytechnics at Kadapa & Cuttack

(4) Centres/Directorate of Distance Education

S.No.	Name of the Post	Centres/Directorates	No. of posts
01.	Professor	Centre for Professional Development of Urdu Medium Teachers	01 (UR)
02.	Professor	Centre for Urdu Culture Studies	01 (UR)
03.	Associate Professor-Business Management	Directorate of Distance Education	01 (UR)

(5) Other Academic Posts - Directorate of Physical Education

S.No.	Name of the Post	Mode of appointment	No. of posts
01.	Director of Physical Education	Direct/Deputation/ Re-employment	01 (UR)
02.	Deputy Director of Physical Education		01 (UR)

Abbreviations: **UR=Unreserved;**

Reservation for Persons with Disabilities:

Out of the 12 posts of Assistant Professors, two posts are reserved for Visually Challenged persons.

Note:

(1) Vacancies included in this advertisement have been calculated as per the pre-revised UGC guidelines, 2006 and MHRD guidelines dated 25.6.2013. The reserved posts of SC/ST/OBC shall be advertised separately, subject to clearance from the UGC on this matter.

(2) All the above posts carry minimum qualifications and API Scores wherever applicable for appointment to the teaching & other academic posts as per the provisions of UGC Regulations, 2010 as amended in 2016 - (4th Amendment - 11th July, 2016) and AICTE Regulations in the case of Polytechnic posts.

(3) For the post of Professor - CPDUMT, the candidates who responded to the earlier Notification No.48/2018 dated 16.02.2018 need not apply again. However, additional information or change of address if any, may be sent.

Pay Scales:

Posts	Pay scales
Professors/Director of Physical Education	₹ 1,44,200-2,18,200/- (Academic Level 14)
Associate Professors	₹ 1,31,400-2,17,100/- (Academic Level 13A)
Deputy Director of Physical Education	₹ 79,800- 2,11,500/- (Academic Level 12)
Assistant Professors (Departments) & Assistant Professors-Polytechnics (with M.Tech/M.E qualifications)	₹ 57,700-1,82,400 (Academic Level-10)
Assistant Professor-Polytechnic (with B. Tech/B.E qualification)	₹ 56,100-1,77,500/- (Level 10)

DETAILS OF ESSENTIAL QUALIFICATIONS, EXPERIENCE, ETC.**(1) School of Education & Training, Hyderabad and Colleges of Teacher Education**

S.No.	NAME OF THE POST AND PAY SCALE	Essential Qualification & experience
01.	PROFESSOR OF EDUCATION/ PRINCIPAL, CTEs	<p>(i) Postgraduate degree with minimum 55% marks in the discipline relevant to the area of specialization.</p> <p>(ii) Postgraduate degree in Education (M.Ed/M.A. Education) with minimum 55% marks.</p> <p>(iii) Ph.D. Degree in Education or in the discipline relevant to the area of specialization.</p> <p>(iv) An eminent scholar with published work of high quality, actively engaged in research with evidence of published work with a minimum of 10 publications as books and/or research/policy papers.</p> <p>(v) At least 10 years of teaching experience in University Department of Education or College of Education of which a minimum of five years at the M.Ed. level with published work in the area of specialization.</p> <p>(vi) Knowledge of Urdu is Essential as per Clause - 6 of the Ordinance No.1 of the University.</p> <p>Specialization: Perspectives in Education / Pedagogy.</p>
02.	ASSOCIATE PROFESSOR OF EDUCATION	<p>(i) Postgraduate degree with minimum 55% marks in the discipline relevant to the area of specialization.</p> <p>(ii) Postgraduate degree in Education (M.Ed/M.A.</p>

		<p>Education) with minimum 55% marks.</p> <p>(iii) Ph.D Degree in Education or in the discipline relevant to the area of specialization.</p> <p>(iv) A minimum of eight years of experience of teaching and / or research in an academic / research position equivalent to that of Assistant Professor in a University, College or Accredited Research Institution excluding the period of Ph.D. research with evidence of published work and minimum of 5 publications as books and / or research / policy papers.</p> <p>(v) Contribution to educational innovation, design of new curricula and courses and technology - mediated teaching learning process with evidence of having guided doctoral candidates and research students.</p> <p>(vii) Knowledge of Urdu is Essential as per Clause - 6 of the Ordinance No.1 of the University.</p> <p>Specialization: Perspectives in Education: Desirable specialization - Philosophy, Sociology, Psychology with Education</p>
03.	ASSISTANT PROFESSOR OF EDUCATION	<p>(i) Postgraduate degree with minimum 55% marks in the discipline relevant to the area of specialization.</p> <p>(ii) Postgraduate degree in Education (M.Ed/M.A. Education) with minimum 55% marks.</p> <p>(iii) Besides fulfilling the above qualifications, the candidates must have cleared the National Eligibility Test (NET) conducted by the UGC.</p> <p>Provided further, the award of degree to candidates registered for the M.Phil/Ph.D. programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances/Bylaws/ Regulations of the Institutions awarding the degree and the Ph.D candidates shall be exempted from the requirement of NET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/ Colleges/ Institutions subject to the fulfillment of the following conditions:-</p> <ol style="list-style-type: none"> a) Ph.D. degree of the candidate awarded in regular mode only; b) Evaluation of the Ph.D. thesis by at least two external examiners; c) Open Ph.D. viva voce of the candidate had been conducted; d) Candidate has published two research papers from his/her Ph.D. work out of which at least one must be in a refereed journal; e) Candidate has made at least two presentations in conferences/seminars, based on his/her Ph.D work. <p>Note:- (a) to (e) as above are to be certified by the Vice-Chancellor/ Pro-Vice- Chancellor/Dean (Academic Affairs)/ Dean (University instructions).</p> <p>(iv) Knowledge of Urdu is Essential as per Clause - 6 of the Ordinance No.1 of the University.</p> <p>Specialization: 1. Perspectives in Education:</p>

		Desirable specialization - Philosophy, Sociology, Psychology with Education
	ASSISTANT PROFESSOR (PHYSICAL EDUCATION)	<p>(i) Postgraduate degree in Physical Education (M.P.Ed/M.P.E., recognized by NCTE) with minimum of 55% marks.</p> <p>(ii) Besides fulfilling the above qualifications, the candidates must have cleared the National Eligibility Test (NET) conducted by the UGC or CSIR.</p> <p>Provided further, the award of degree to candidates registered for the M.Phil/Ph.D. programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances/Bylaws/ Regulations of the Institutions awarding the degree and the Ph.D candidates shall be exempted from the requirement of NET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/ Colleges/Institutions subject to the fulfillment of the following conditions:-</p> <p>a) Ph.D. degree of the candidate awarded in regular mode only;</p> <p>b) Evaluation of the Ph.D. thesis by at least two external examiners;</p> <p>c) Open Ph.D. viva voce of the candidate had been conducted;</p> <p>d) Candidate has published two research papers from his/her Ph.D. work out of which at least one must be in a refereed journal;</p> <p>e) Candidate has made at least two presentations in conferences/seminars, based on his/her Ph.D work.</p> <p>Note:- (a) to (e) as above are to be certified by the Vice-Chancellor/Pro-Vice-Chancellor/ Dean (Academic Affairs)/ Dean(University instructions).</p> <p>(iii) Knowledge of Urdu is Essential as per Clause - 6 of the Ordinance No.1 of the University.</p>

(2) **Departments under the School of Sciences, School of Arts & Social Sciences & School of Languages, Linguistics & Indology and Satellite Campuses at Lucknow, Budgam (J&K)**

S.No.	NAME OF THE POST AND PAY SCALE	Essential Qualification & experience
01.	PROFESSOR - PHYSICS, CHEMISTRY AND ISLAMIC STUDIES	<p>A.</p> <p>(i) An eminent scholar with Ph.D. qualification(s) in the concerned/allied/relevant discipline and published work of high quality, actively engaged in research with evidence of published work with a minimum of 10 publications as books and/or research/policy papers.</p> <p>(ii) A minimum of ten years of teaching experience in university/college, and/or experience in research at the University/National level institutions/industries, including experience of guiding candidates for research at doctoral level.</p> <p>(iii) Contribution to educational innovation, design of new curricula and course, and technology – mediated teaching learning process.</p> <p>(iv) A minimum score as stipulated in the Academic</p>

		<p>Performance Indicator (API) based on Performance Based Appraisal System (PBAS) set out in the UGC Regulations.</p> <p>OR</p> <p>B. An outstanding professional, with established reputation in the relevant field, who has made significant contributions to the knowledge in the concerned/ allied/ relevant discipline, to be substantiated by credentials.</p> <p>C. Knowledge of Urdu is Essential as per Clause - 6 of the Ordinance No.1 of the University.</p>
02	ASSOCIATE PROFESSOR: ENGLISH, MATHEMATICS AND POLITICAL SCIENCE;	<p>(i) Good academic record with a Ph.D Degree in the concerned / allied / relevant disciplines.</p> <p>(ii) A Master's Degree with at least 55% marks (or equivalent grade in a point scale wherever grading systems is followed) in relevant subject.</p> <p>(iii) A minimum of eight years of experience of teaching and / or research in an academic / research position equivalent to that of Assistant Professor in a University, College or Accredited Research Institution / industry excluding the period of Ph.D. research with evidence of published work and a minimum of 5 publications as books and / or research / policy papers.</p> <p>(iv) Contribution to educational innovation, design of new curricula and courses and technology – mediated teaching learning process with evidence of having guided doctoral candidates and research students.</p> <p>(v) A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS) set out in the UGC Regulations.</p> <p>(vi) Knowledge of Urdu is Essential as per Clause - 6 of the Ordinance No.1 of the University.</p>
03.	ASSOCIATE PROFESSOR: COMPUTER SCIENCE & INFORMATION TECHNOLOGY	<p>(i) Essential: A Ph.D. Degree with First Class at Bachelor's or Master's Degree in the appropriate branch of Engg., & Tech., and experience of eight years in teaching, research and / or industry at the level of Lecturer or equivalent grade, excluding period spent on obtaining the research degree.</p> <p>OR</p> <p>(ii) In the event the candidate is from industry and the profession, the following shall constitute as essential: (a) First Class Master's Degree in the appropriate branch of Engg.,& Tech.;</p> <p>(b). Significant professional work which can be recognized as equivalent to a Ph.D. Degree in appropriate branch of Engg., & Tech., and industrial / professional experience of eight years in a position equivalent to the level of Lecturer, Provided that the recognition for significant professional shall be valid only if the same is recommended unanimously by a 3-Member Committee of Experts appointed by the Vice-Chancellor of the University.</p> <p>(iii) Without prejudice to the above, the following conditions may be considered desirable: 1. Teaching, research industrial and / or professional experience in a reputed organization; 2. Published work, such as research papers, patents filed / obtained, books, and / or technical reports; 3. Experience of guiding the project work / dissertation of PG / Research Students or supervising R&D projects in</p>

		<p>industry.</p> <p>(iv) Knowledge of Urdu is Essential as per Clause - 6 of the Ordinance No.1 of the University.</p> <p>Note: The above qualifications are as per AICTE regulations.</p>
	<p>ASSISTANT PROFESSOR: SOCIOLOGY, MATHEMATICS AND ECONOMICS</p>	<p>(i) Good academic record as defined by the concerned university with at least 55% marks (or an equivalent grade in a point scale wherever grading systems is followed) at the Master's Degree level in a relevant subject from an Indian University, or an equivalent degree from an accredited foreign university.</p> <p>(ii) Besides fulfilling the above qualifications, the candidates must have cleared the National Eligibility Test (NET) conducted by the UGC or CSIR.</p> <p>(iii) Provided further, the award of degree to candidates registered for the M.Phil/Ph.D. programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances/Bylaws/Regulations of the Institutions awarding the degree and the Ph.D candidates shall be exempted from the requirement of NET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/ Colleges/Institutions subject to the fulfillment of the following conditions:-</p> <ol style="list-style-type: none"> Ph.D. degree of the candidate awarded in regular mode only; Evaluation of the Ph.D. thesis by at least two external examiners; Open Ph.D. viva voce of the candidate had been conducted; Candidate has published two research papers from his/her Ph.D. work out of which at least one must be in a refereed journal; Candidate has made at least two presentations in conferences/seminars, based on his/her Ph.D work. <p>(a) to (e) as above are to be certified by the Vice-Chancellor/Pro-Vice-Chancellor/Dean(Academic Affairs)/Dean(University instructions).”</p> <p>(iv) Knowledge of Urdu is Essential as per Clause - 6 of the Ordinance No.1 of the University.</p>

(3) Polytechnics (located at Hyderabad, Bangalore, Darbhanga, Kadapa & Cuttack)

S.No.	NAME OF THE POST AND PAY SCALE	Essential Qualification & experience
01.	<p>ASSOCIATE PROFESSOR: CIVIL ENGINEERING, MECHANICAL ENGINEERING, ELECTRICAL & ELECTRONICS ENGINEERING AND AUTOMOBILE</p>	<p>(i) Bachelor's and Master's degree of appropriate branch in Engineering / Technology with first class or equivalent at either Bachelor's/Master's level.</p> <p>(ii) Minimum of 10 years relevant experience in teaching / research / industry. OR</p> <p>(iii) Bachelor's degree and Master's degree of appropriate branch in Engineering / Technology with First Class or equivalent either Bachelor's or Master's level and Ph.D or equivalent in appropriate discipline in Engineering / Technology and Minimum of 5 years</p>

	ENGINEERING:	relevant experience in teaching / research / industry. (iv) Knowledge of Urdu is Essential as per Clause - 6 of the Ordinance No.1 of the University.
02.	ASSISTANT PROFESSOR - CIVIL ENGINEERING, MECHANICAL ENGINEERING, ELECTRICAL & ELECTRONICS ENGINEERING AND AUTOMOBILE ENGINEERING:	(i) Bachelor's degree in Engineering/Technology (BE/B.Tech) in the relevant branch with First Class or equivalent. (ii) If the candidate has a Master's degree in Engineering/ Technology (ME/M,Tech), first class or equivalent is required at Bachelor's or Master's level. (iii) Knowledge of Urdu is Essential as per Clause - 6 of the Ordinance No.1 of the University.

(4) Centres/Directorate of Distance Education

<i>S.No.</i>	<i>NAME OF THE POST AND PAY SCALE</i>	<i>Essential Qualification & experience</i>
01.	PROFESSOR, CENTRE FOR PROFESSIONAL DEVELOPMENT OF URDU MEDIUM TEACHERS (CPDUMT)	<p>A.</p> <p>(i) An eminent scholar with Ph.D. qualification(s) in any discipline and published work of high quality, actively engaged in research with evidence of published work with a minimum of 10 publications as books and/or research/policy papers.</p> <p>(ii) A minimum of ten years of teaching experience in university/college, and/or experience in research at the University/National level institutions/industries, including experience of guiding candidates for research at doctoral level.</p> <p>(iii) Contribution to educational innovation, design of new curricula and course, and technology - mediated teaching learning process.</p> <p>(iv) A minimum score as stipulated in the Academic Performance Indicator (API) based on Performance Based Appraisal System (PBAS) set out in the UGC Regulations.</p> <p style="text-align: center;">OR</p> <p>B. An outstanding professional, with established reputation in organizing training programme, who has made significant contributions to the knowledge in the discipline, to be substantiated by credentials.</p> <p>C. Knowledge of Urdu is Essential as per Clause - 6 of the Ordinance No.1 of the University.</p> <p><u>Job responsibilities of Professor, CPDUMT:</u></p> <ul style="list-style-type: none"> - To head the Centre for Professional Development of Urdu Medium Teachers (CPDUMT) which is one of the Training Institutions of the University. - To organize various in-service Urdu language teachers, teachers of Urdu medium schools and madaras to acquire and improve the art of effective teaching and to keep them abreast of the latest development in pedagogy. - To organize various refresher courses for teachers in their concerned subjects to update their knowledge as per new researches and techniques. - To create awareness of democracy, secularism,

		<p>environment, computer, internet, etc. in Urdu medium schools</p> <ul style="list-style-type: none"> - To provide a forum for the Urdu medium teaching community, academicians, educationalist and intellectuals for mutual interaction to sort out the problems of Urdu medium education. - To liaise with Urdu academics of other Universities, NCERT, SCERTs, and other public and private agencies to fulfill the objectives of the Centre. <p>Any other allied responsibilities to be assigned by the University from time to time.</p>
02	PROFESSOR, CENTRE FOR URDU CULTURE STUDIES (CUCS)	<p>A.</p> <p>(i) An eminent scholar with Ph.D. qualification(s) in any discipline and published work of high quality, actively engaged in research with evidence of published work with a minimum of 10 publications as books and/or research/policy papers.</p> <p>(ii) A minimum of ten years of teaching experience in university/college, and/or experience in research at the University/National level institutions/industries, including experience of guiding candidates for research at doctoral level.</p> <p>(iii) Contribution to educational innovation, design of new curricula and course, and technology - mediated teaching learning process.</p> <p>(iv) A minimum score as stipulated in the Academic Performance Indicator (API) based on Performance Based Appraisal System (PBAS) set out in the UGC Regulations.</p> <p style="text-align: center;">OR</p> <p>B. An outstanding professional, with established reputation in organizing training programme, who has made significant contributions to the knowledge in the discipline, to be substantiated by credentials.</p> <p>C. Knowledge of Urdu is Essential as per Clause - 6 of the Ordinance No.1 of the University.</p> <p><u>Job responsibilities of Professor , CUCS:</u></p> <ul style="list-style-type: none"> - To head the Centre for Urdu Culture Studies at Hyderabad which is one of the Research Centres of the University. - To develop the Centre as a combination of archives, museum, library, cultural window and wishes to be perceived as an authentic Resource Centre for Urdu Culture in terms of collection and conservation. - To facilitate for a focused objective in identifying the specific themes of art, culture and aesthetics for promoting research and knowledge dissemination. - To transform the centre to become a Nodal agency with the reference to statistics and varied information about Urdu Culture and its population. <p>Any other allied responsibilities to be assigned by the University from time to time.</p>
03.	ASSOCIATE PROFESSOR IN BUSINESS MANAGEMENT, DIRECTORATE OF DISTANCE EDUCATION	<p>A. (i) Consistently good academic record with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) in Master's Degree in Business Management /Administration / in a relevant management related</p>

		<p>discipline or first class in two years full time PGDM declared equivalent by AIU/ recognized by the AICTE/UGC;</p> <p style="text-align: center;">OR</p> <p>First Class graduate and professionally qualified Chartered Accountant / Cost and works Accountant / Company Secretary of the concerned statutory body.</p> <p>(ii) Ph.D. or Fellow of Indian Institute of Management or of an Institute recognized by AICTE and declared equivalent by the AIU.</p> <p>(iii) A minimum of eight years' experience of teaching / industry/ research / professional at managerial level excluding the period spent for obtaining the research degree.</p> <p style="text-align: center;">OR</p> <p>(iv) In the event the candidate is from industry and the profession, the following requirements shall constitute as essential requirements:</p> <p>1. Consistently good academic record with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) in Master's Degree in Business Management / Administration / in a relevant management related discipline or first class in two years full time PGDM declared equivalent by AIU/ recognized by AICTE/UGC.</p> <p style="text-align: center;">OR</p> <p>First Class graduate and professionally qualified Chartered Accountant / Cost and Works Accountant / Company Secretary of the concerned statutory body.</p> <p>2. A minimum of ten years experience of teaching /industry/ research / profession, out of which five years must be at the level of Assistant Professor or equivalent excluding the period spent for obtaining research degree. The candidate should have Professional work experience, which is significant and can be recognized at national/ international level as equivalent to Ph.D. and ten years managerial experience in industry/ profession of which at least five years should be at the level comparable to that of lecturer/ Assistant professor.</p> <p>(v) Without prejudice to the above, the following conditions may be considered desirable:</p> <p>a) Teaching, research industrial and / or professional experience in a reputed organization;</p> <p>b) Published work, such as research papers, patents filed / obtained, books and / or technical reports; and</p> <p>c) Experience of guiding the project work/ dissertation of PG / Research Students or supervising R & D projects in industry.</p> <p>B. Knowledge of Urdu is Essential as per Clause - 6 of the Ordinance No.1 of the University.</p> <p>Preference will be given to the candidates having experience in curriculum development, preparation of</p>
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	Self Learning Materials (Digital & Print) and familiarization with the course delivery under ODL mode.
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(5) Other Academic Posts - Directorate of Physical Education

S.No.	NAME OF THE POST AND PAY SCALE	Essential Qualification & experience																																
01.	DIRECTOR OF PHYSICAL EDUCATION	<p>A (i) Ph.D. in Physical Education. (ii) Experience of at least ten years as University Deputy Director of Physical Education or fifteen years as University Assistant DPEs / College (Selection grade). (iii) Participation in at least two national/international seminars/conferences. (iv) Consistently good appraisal reports. (v) Evidence of organizing competitions and conducting coaching camps of at least two week's duration. (vi) Evidence of having produced good performance teams/athletes for competitions like state/national/inter-university/combined university, etc.</p> <p>B Knowledge of Urdu is Essential as per Clause - 6 of the Ordinance No.1 of the University.</p> <p>Note: (a) Subject to the provisions of the UGC Regulations 2010, as amended in 2016 (4th amendment – 11th July, 2016) all candidates who are required to undertake the physical fitness test shall be required to produce a medical certificate certifying that he/she is medically fit before undertaking such tests. (b) On production of such certificate mentioned (a) above, the candidates would be required to undertake the physical fitness test in accordance with the following norms:</p> <table border="1"> <tr> <th colspan="4">NORMS FOR MEN</th> </tr> <tr> <th colspan="4">12 MINUTES RUN/WALK TEST</th> </tr> <tr> <td>Up to 30 years</td> <td>Up to 40 years</td> <td>Up to 45 years</td> <td>Up to 50 years</td> </tr> <tr> <td>1800 meters</td> <td>1500 meters</td> <td>1200 meters</td> <td>800 meters</td> </tr> </table> <table border="1"> <tr> <th colspan="4">NORMS FOR WOMEN</th> </tr> <tr> <th colspan="4">8 MINUTES RUN/WALK TEST</th> </tr> <tr> <td>Up to 30 years</td> <td>Up to 40 years</td> <td>Up to 45 years</td> <td>Up to 50 years</td> </tr> <tr> <td>1000 meters</td> <td>800 meters</td> <td>600 meters</td> <td>400 meters</td> </tr> </table>	NORMS FOR MEN				12 MINUTES RUN/WALK TEST				Up to 30 years	Up to 40 years	Up to 45 years	Up to 50 years	1800 meters	1500 meters	1200 meters	800 meters	NORMS FOR WOMEN				8 MINUTES RUN/WALK TEST				Up to 30 years	Up to 40 years	Up to 45 years	Up to 50 years	1000 meters	800 meters	600 meters	400 meters
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02.	DEPUTY DIRECTOR OF PHYSICAL EDUCATION:	<p>(i) A Ph.D. in Physical Education. Candidates from outside the university system, in addition, shall also possess at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) at the Master's Degree level by the university concerned. (ii) Eight years experience as University Assistant DPES/College DPES, with a benefit of two years and one year for Ph.D. and M.Phil. Degree holders. 31 (iii) Evidence of organizing competitions and conducting coaching camps of at least two weeks duration. (iv) Evidence of having produced good performance</p>																																

		<p>teams/athletes for competitions like state / national / inter-university / combined university, etc.</p> <p>(v) Passed the physical fitness test in accordance with UGC Regulations.</p> <p>(vi) Knowledge of Urdu is Essential as per Clause - 6 of the Ordinance No.1 of the University.</p> <p>(vii) Consistently good appraisal reports.</p> <p>Note: (a) Subject to the provisions of the UGC Regulations 2010, as amended in 2016 (4th amendment – 11th July, 2016) all candidates who are required to undertake the physical fitness test shall be required to produced a medical certificate certifying that he/she is medically fit before undertaking such tests.</p> <p>(b) On production of such certificate mentioned (a) above, the candidates would be required to undertake the physical fitness test in accordance with the following norms:</p> <table border="1"> <tr> <th colspan="4">NORMS FOR MEN</th> </tr> <tr> <th colspan="4">12 MINUTES RUN/WALK TEST</th> </tr> <tr> <th>Up to 30 years</th> <th>Up to 40 years</th> <th>Up to 45 years</th> <th>Up to 50 years</th> </tr> <tr> <td>1800 meters</td> <td>1500 meters</td> <td>1200 meters</td> <td>800 meters</td> </tr> </table> <table border="1"> <tr> <th colspan="4">NORMS FOR WOMEN</th> </tr> <tr> <th colspan="4">8 MINUTES RUN/WALK TEST</th> </tr> <tr> <th>Up to 30 years</th> <th>Up to 40 years</th> <th>Up to 45 years</th> <th>Up to 50 years</th> </tr> <tr> <td>1000 meters</td> <td>800 meters</td> <td>600 meters</td> <td>400 meters</td> </tr> </table>	NORMS FOR MEN				12 MINUTES RUN/WALK TEST				Up to 30 years	Up to 40 years	Up to 45 years	Up to 50 years	1800 meters	1500 meters	1200 meters	800 meters	NORMS FOR WOMEN				8 MINUTES RUN/WALK TEST				Up to 30 years	Up to 40 years	Up to 45 years	Up to 50 years	1000 meters	800 meters	600 meters	400 meters
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8 MINUTES RUN/WALK TEST																																		
Up to 30 years	Up to 40 years	Up to 45 years	Up to 50 years																															
1000 meters	800 meters	600 meters	400 meters																															

GENERAL INFORMATION

1. Selected Candidates shall be liable to be posted at Main Campus, Hyderabad or any of the Institutions of the University in the country depending upon the requirements and exigencies of service.
2. The Qualifications as prescribed by the UGC (www.ugc.ac.in) / NCTE / AICTE as the case may be are applicable from time to time. Revisions/Changes/Modifications in the same shall be applicable.
3. A relaxation of 5% may be provided at the graduate and Master's level for the Scheduled Caste/Scheduled Tribe/Differently-abled (Physically and visually differently-abled) /Other Backward Classes (OBC) (Non-creamy layer) categories for the purpose of eligibility and for assessing good academic record during direct recruitment to teaching positions. The eligibility of 55% marks (or an equivalent grade in a point scale wherever grading system is followed) and the relaxation of 5% to the categories mentioned above are permissible, based on only the qualifying marks without including any grace mark procedures.
4. The Clause - 6 of the Ordinance No.1 of the University read as, "As per Section 4 of the University, the medium of instruction in this University is Urdu. Therefore, as a general policy, it shall be compulsory that the candidate should possess the ability to teach ("should be able to clearly demonstrate his knowledge of reading, writing, understanding and teaching in Urdu language") in Urdu medium, which shall be judged by the Selection Committee at the time of interview. This condition shall invariably be mentioned in each advertisement, under the qualification reacquired".
5. A relaxation of 5% may be provided from 55% to 50% of the marks to the Ph.D. Degree holders, who have obtained their Master's Degree prior to 19th September, 1991.

6. Relevant grade which is regarded as equivalent of 55% wherever the grading system is followed by a recognized University shall also be considered eligible.
7. The prescribed qualifications and experience are minimum and the mere fact that a candidate possesses the same will not entitle him/her for being called for interview. The University reserves the right to restrict the candidates to be called for interview to a reasonable number on the basis of qualifications and experience higher than the minimum prescribed or by any other condition that it may deem fit. The University may constitute Screening Committees to scrutinize the applications and short-list the candidates. Call letters for test/interview will be sent only to the short-listed candidates and no correspondence will be made with applicants who are not short-listed.
8. Applicants should fill-up the API score card and Annexure - B & C (wherever applicable) and send along with the application form. Each API score is supported by the documentary evidence, without which no claim on account of API score card would be entertained. Applications without API score card and Annexure - B & C shall not be considered for short-listing. API Score based PBAS Proforma (in word format) is available for download <http://www.manuu.ac.in/Eng-Php/employment.php>
9. (i) The candidates who are or have been awarded a Ph.D. degree after 2009 should enclosed a copy of the certificate to the effect that the awarding University has awarded Ph.D. degree as per UGC (Minimum standard and procedure of awards of M.Phil./Ph.D. degree) Regulation, 2009.
(ii) The marks sheet regarding completion of course work in Ph.D. should be enclosed, if applicable.
10. The University has the right to relax any qualification, experience, age, etc.
11. The maximum age limit is relaxed by 5 years in respect of Women candidates 10 years for Persons with Disabilities (PWD).
12. The University may offer lower post to the candidate who may have applied for a higher post in case suitable candidates are not available for the advertised post.
13. It would be open the University to consider the name of the suitable persons who may not have applied, but recommended by the experts in their fields.
14. The number of vacancies indicated in the Employment Notification and in this booklet are tentative. The University reserves the right to increase /decrease the number of posts, at the time of selection and make appointments accordingly, if more vacancies do exist in between the advertisement and Selection Committee meetings.
15. The panel of selected waitlisted candidates will be valid for one year from the date of selection.
16. Vacancies included in this advertisement have been calculated as per the pre-revised UGC guidelines, 2006 and MHRD guidelines dated 25.6.2013. The reserved posts of SC/ST/OBC shall be advertised separately, subject to clearance from the UGC on this matter. However, candidates belong to SC/ST/OBC (NCL) may also apply against the above positions under general standard.
17. The candidate shall attend the interview at the designated place and time at his own expenses. However, the outstation candidates belonging to PwD categories shall be reimbursed to and fro rail fare (Sleeper class) for self only by the shortest route only. In case any station is not connected by rail, ordinary bus fare shall be paid by the shortest route on production of ticket. The above mentioned concessions shall not be admissible to those PwD candidates who are already in Central / State Government Service/ or holding any other employment under University/ Autonomous Bodies/PSUs/Local Government/Panchayats.
18. **Canvassing in any form on behalf of any candidate will disqualify such a candidate.**

19. The Selection Committee may decide its own method of evaluating the performance of the candidates in interview. The University may utilize seminar or colloquium as a method of selection.
20. The in-service candidates should apply through proper channel or submit NOC at the time of interview failing which they will not be allowed to appear in the interview.
21. The application for appointment on deputation may be forwarded by the employer along with the Annual Performance Appraisal Reports (APARs) for the preceding five years and Vigilance Clearance Certificate, duly certified by the Competent Authorities.
22. Separate application should be submitted for each post. Similarly, candidates applying for same post in different categories shall submit their application forms separately.
23. The age limit of all teaching posts and other academic posts (Physical Education) is 65 years and 62 years respectively. Interested candidates retired from State Universities shall also be considered on re-employment basis and their pay will be regulated as per DoPT guidelines on the subject.
24. Qualifications, experience, etc. will be reckoned as on the closing date for receipt of filled-in applications i.e. **20.08.2018**. Clear photocopies of all important certificates must be attached with the application. The request for including any documents/information to the application forms after the last date of submission of applications shall not be entertained and no correspondence will be made in this regard.
25. Incomplete applications in any respect shall not be considered at all.
26. No interim queries regarding interview/ selection will be entertained.
27. University reserves the right not to fill any of the vacancies advertised, if the circumstances so warrant.
28. University will not be responsible for any postal delay at any stage.
29. New Pension Scheme as introduced by the Government of India with effect from 1st January, 2004 will be applicable. However, if the selected candidates entered into Central/State Government Services or in the services of Central/State Autonomous Body set up by the Central/State Government, as the case may be, on or before 31st December, 2003, satisfying the conditions laid down in Government of India, Department of Personnel & Administrative Reforms, O.M/No.28-10/84-Pension Unit dated 29th August,1984 read with Department of Pensions and Pensioner Welfare, O.M. No.28-(10)/84-P&PW/Vol.II dated 7th February 1986 as revised from time to time and are governed by the old pension scheme under Central Civil Services (Pension) Rules, 1972 or old Pension Scheme similar to Central Civil Services (Pension) Rules,1972, they will continue to be governed by the old pension scheme. They will be eligible for counting of their past services for this purpose under Rule 26(2) of Central Civil Services (Pension) Rules, 1972 or under the provisions of O.M. dated 29th August,1984 read with O.M. dated 7th February 1986 subject to payment of pro-rata retirement benefits for their past services to MANUU and submission of technical resignation from the present employment in terms of Department of Pension & Pensioners Welfare O.M.No.28/30/2004-P&PW(B) dated 26th July, 2005 as modified vide O.M. of even no. dated 28th October, 2009 to take up the appointment offered by MANUU where pension scheme under Central Civil Services (Pension) Rules, 1972 already exists for employees who had entered into service on or before 31st December, 2003.
30. In case of any disputes/suits or legal proceedings against the University, the Jurisdiction shall be restricted to the Courts in Hyderabad, which is the Headquarter of the University.

SEVEN POINT SCALE

GRADE	GRADE POINT	PERCENTAGE EQUIVALENT
'O' = Outstanding	5.50-6.00	75-100
'A' = Very Good	4.50-5.49	65-74
'B' = Good	3.50-4.49	55-64
'C' = Average	2.50-3.49	45-54
'D' = Below Average	1.50-2.49	35-44
'E' = Poor	0.50-1.49	25-34
'F' = Fail	0-0.49	0-24

(Errors and omissions are subject to correction, to be notified by the University through its website)

HOW TO APPLY:

Application Form is available only on University website-www.manuu.ac.in and the same can be downloaded.

- i) The candidates shall submit the filled-in application Form along with copies of required documents together with **registration Fee of `500/-** through crossed Demand Draft drawn in favour of **Maulana Azad National Urdu University, Hyderabad**, on any Nationalized Bank **payable at Hyderabad**. The filled-in application should reach through Speed/Registered post to the **Deputy Registrar, ER-I Section, Room No.110, Maulana Azad National Urdu University, Gachibowli, Hyderabad - 500 032 (Telangana) on or before 20.08.2018.**

SC/ST/PWD and Women candidates are exempted from the payment of registration fee.

- ii) Those who are submitting application through post must enclose a self-address envelop with `5/- postal stamp. The applicant must write name of the post applied, his/her name and address on the back of the Demand Draft (**Cheques / Money Orders / Postal Orders will not be accepted**). Fees once paid shall not be refunded under any circumstances. Applications received after the last date and with incomplete information or without requisite fee will be summarily rejected. The University will not be responsible for any postal delay at any stage.

NOTE: In case the applicant is in service and delay is expected in getting endorsement of the employer concerned on the original application in sending it to the University, the applicant may submit **Advance Copy** of the application along with original Demand Draft and all enclosures. A Xerox copy of the Demand Draft may be enclosed to the original application being sent through proper channel/employer. If the original application through proper channel has not been received by the University by the last date mentioned in the employment notification, the candidate/applicant will have to submit '**NO OBJECTION CERTIFICATE**' obtained from his/her employer to the University at the time of interview, if he/she is called for interview.

Sd/
Registrar

Place: Hyderabad
Dated: 16.07.2018